



Ministry of
Environment

CONTAMINATED SITES SERVICES APPLICATION FORM

Land Remediation Section
PO Box 9342 Stn Prov Govt
Victoria B.C. V8W 9M1
Telephone: (250) 387-4441
Fax: (250) 387-9935

Part A - Applicant Information

First name	Last name	
Organization (if applicable)		
Address		
City	Province/State	Postal code
Telephone	Fax	E-mail

Part B - Billing Contact Same as applicant GST exempt? Yes No

First name	Last name	
Organization (if applicable)		
Address		
City	Province/State	Postal code
Telephone	Fax	E-mail

Part C - Application Information Select one or more of the listed services

Services Requested as listed in Contaminated Sites Regulation Schedule 3 Table 2 and Table 3

Report Reviews (you must complete Part F)

- Preliminary site investigation
- Detailed site investigation
- Remediation plan without risk assessment
- Remediation plan with risk assessment
- Risk assessment not in a remediation plan
- Confirmation of remediation
- Background substance concentrations
- Site-specific numerical standards

Other services

- Summary of Site Condition
- Determination of Contaminated Site
- Approval in Principle
- Certificate of Compliance
- Voluntary Remediation Agreement
- Wide area site designation
- Minor contributor determination
- Contaminated Soil Relocation Agreement
- Monitoring report
- Transfer agreement
- Indemnification
- Covenant
- Additional services / functions
- Allocation panel

Process Ministry review External review Roster submission Resubmission? Yes No

Part D - Site Information Please attach additional pages, if necessary

Site No. (if applicable)
Civic Address
Legal Address
Parcel Identifier (PID/PIN)
Latitude <input type="text"/> Longitude <input type="text"/>
Is applicant the property owner? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, provide owner name <input type="text"/>

Part E - Key Information Requirements

A satisfactorily completed Summary of Site Condition (SoSC) must be submitted to the ministry with each service application required to be submitted by an Approved Professional (see Protocol 6). Such applications must also be accompanied with site investigation reports, remediation plans and confirmation of remediation and risk assessment reports as applicable to the application. Service applications which are not required to be submitted by an Approved Professional need not contain a SoSC, but must contain the applicable reports below. The checklist below must be completed for submissions for detailed review by ministry staff but not for Approved Professional submissions.

Type of Report	Ministry References*	Key Report Deliverables	Included in Report(s)	Report References**
All types	CSR 63	<p><u>Clear report conclusions.</u> Assessment of the adequacy of previous investigation and remediation documentation and the extent to which it was, or was not, relied upon.</p> <p>Detailed descriptions of field and laboratory methods (including QA/QC). Fully supported explanations shall be provided for any deviations from ministry guidance, other documentation etc.</p> <p>Professional statements. Report authors shall ensure that report waiver or liability clauses do not preclude ministry reliance on the information presented.</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Preliminary Site Investigation		Copy of up to date land title record and legal sketch plan or engineering drawing. Evidence of area-based site registry search.	<input type="checkbox"/>	
Stage 1	CSR 58 and 12; Technical Guidance 10	<p>Figure showing onsite and offsite areas of potential environmental concern (APEC) and contaminants of potential concern associated with each APEC.</p> <p>Clearly supported specification of land and water uses, and site-specific factors applicable to the site.</p>	<input type="checkbox"/> <input type="checkbox"/>	
Stage 2	CSR 58 and 12; Technical Guidance 1, 3, 6, 10	Figure(s) showing the general areas of environmental concern (AEC) and contaminants of concern (COC) associated with each AEC in onsite and offsite soil and water. Sample locations and corresponding analytical results shall be shown on each figure and in tabular form with reference to applicable standards.	<input type="checkbox"/>	
Detailed Site Investigation	CSR 59 and 1 (definition of remediation plan, item (a)); Technical Guidance 1, 2, 3, 6, 11, 12	Figures (plan and section), with contours, showing the <u>specific</u> lateral and vertical distribution of each COC in onsite and offsite soil and water. Sections shall be longitudinal and transverse with respect to groundwater flow and include physical conditions (e.g. stratigraphy, water table etc.). Sample locations with corresponding analytical results used to develop each figure shall be shown on the figure and in tabular form with reference to applicable standards.	<input type="checkbox"/>	
Remediation Plan	CSR 1 (definition of remediation plan); Technical Guidance 1, 2, 3, 6, 12	<p>Plan shall address each applicable item in CSR 1 definition of remediation plan i.e. (a) through (j).</p> <p>Signed/sealed plans and statement of assurance for any remediation system design included in the remediation plan.</p> <p>Legal sketch plan or engineering drawing showing boundaries of any offsite contamination.</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Remediation confirmation	CSR 49(2); Technical Guidance 1, 2, 3, 6, 12	<p>Figure(s) showing the lateral and vertical extent of any treated or removed contamination. Confirmatory sample locations and corresponding analytical results shall be shown on each figure and in tabular form with reference to applicable standards.</p> <p>Conclusion stating to what standards the contaminated site has been remediated and how any requirements imposed by the manager (e.g. conditions in an approval in principle, order requirements etc.) have been met.</p> <p>Legal sketch plan or engineering drawing showing boundaries of any offsite remediation.</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

Part F - Signature

Signed : _____ Dated : _____
 Print Name Signature mmm/dd/yyyy

I am acting as agent for the applicant Yes No Telephone _____ Fax _____

* CSR stands for the Contaminated Sites Regulation.

** Note the section(s), page(s) and/or figure number(s). Use a separate sheet if necessary.