



Ministry of Environment

LAND REMEDIATION FILE CONTENTS RETRIEVAL APPLICATION

Land Remediation Section
Ministry of Environment
PO Box 9342 Stn Prov Govt
Victoria BC V8W 9M1
Telephone: 250.387.4441
Fax: 250.387.9935

Section I Applicant Information

First Name

Last Name

Organization (if applicable)

Address

City

Province/State

Postal Code/Zip

Telephone ()

Fax ()

E-mail

Section II Retrieval of File Contents – Correspondence and/or reports and contaminated sites legal instruments on file with the ministry. For this type of request you must have already conducted a Site Registry search and be able to provide the Site ID and/or ministry file number.

Site ID

Ministry Victoria File No.

Ministry Regional File No.

List the documents you wish to obtain below or attach a list.

Document Title	Date	Author (if known)
Retrieval of documents	\$30 per hour	
Photocopying	\$0.25 per page for copies over 20 pages	

Section III - Submission and Payment Information

Please do not submit fees with your request. You will be invoiced for any fees incurred.

All fees are subject to 5% GST, but not PST. You can fax your completed application form to (250) 387-9935, e-mail it to Advisor.SiteInformation@gov.bc.ca or mail it to:

**Site Information Advisor
Environmental Management Branch
Ministry of Environment
PO Box 9342 Stn Prov Govt
Victoria BC V8W 9M1**

Please allow 2–4 weeks for processing. We endeavour to process all requests promptly; however, if you need copies for legal proceedings allow 4–6 weeks for processing to cover any unforeseen delays.

Disclaimer: Information on sites is often filed in accordance with the provisions of the *Environmental Management Act*. While we believe the information to be reliable, the Province of British Columbia makes no representation or warranty as to its accuracy or completeness. Persons using this information do so at their own risk. The existence or absence of information provides no assurance that a site is or is not contaminated.