EMA Codes of Practice Development and Regulatory Review Process

Need for a Code/Regulatory Review is triggered

Scoping

Gather info by:

- Reviewing authorizations in other jurisdictions
- Meeting with Stakeholders
- Site visits

INPUT ← Stakeholders input as needed

Inter ministry technical committee

INPUT

INPUT

Intentions Paper for Consultation Development

- Sort info gathered
- Develop policy direction
- Finalize proposed direction in an intentions paper for consultation

Consultation

- Post intentions paper and response forms on Internet for 45-days
- Review consultation feedback and post summary report
- Resolve outstanding issues that may require additional consultation such as research, workshops, meetings
- Redraft policy direction if required

INPUT ← Stakeholder input via email, fax, letter, response forms on policy intention and/or further input if required

INPUT

Drafting

- Drafting instructions to Legislative Counsel
- Legislative Counsel drafts regulation in legal language and provides legal opinion
- Minister / Cabinet reviews draft regulation and Counsel's legal opinion then considers approval
- If approved by Minister and/or Cabinet …

Implementation

- Develop & distribute supportive documents for clients (e.g. guidelines, BMPs, etc) and organize workshops if required
- Train ministry staff

INPUT ← Stakeholders input on developing and delivering supportive materials