



# PROCEDURE MANUAL

VOLUME	SECTION	SUBSECTION	PAGE
4	7	01.05.1	1 of 3
SUBJECT			
Quota			

Ministry of Environment

## This Procedure Replaces:

Previous procedure "Quota", January 1, 2007.

## Staff, Organizations Directly Affected:

Wildlife Management Staff  
Regional Managers  
Director  
Resident Hunters  
Guide Outfitters

## Policy Cross-Reference:

Ministry Policy Manual, Volume 4, Section 7  
Subsections:  
— 01.03 Harvest Allocation  
— 01.05 Quota Allocation – Guided Hunting  
— 01.11 Commercial Hunting Interests  
— 01.12 Allocation of Previously Unopened Hunts  
— 01.13 Under-Harvest of Allocated Share

## Other Cross-References:

Ministry Procedure Manual, Volume 4, Section 7  
— 01.05.2 Administrative Guidelines

## Purpose:

To outline the method by which quotas are determined and allocated as conditions of guide outfitter licences.

## Definitions:

**"allocation"** – means the division of the annual allowable harvest remaining after the legal rights of First Nations have been recognized and provided for, between resident hunters and guided hunters.

**"annual allowable harvest" (AAH)** – means the optimum number of animals that can be harvested annually by hunters from a herd or population which will be replenished through the population's natural reproduction to meet management objectives.

**"big game"** – means big game as defined in the *Wildlife Act*, RSBC 1996 c.488.

**"director"** – means director as defined in the *Wildlife Act*, RSBC 1996, c.488.

PREPARED BY		AUTHORIZATION	
NAME Kristin Lunn	NAME Tom Ethier	Original signed by Tom Ethier  SIGNATURE	
POSITION Senior Wildlife Policy Analyst, Fish & Wildlife Branch	POSITION Director, Fish & Wildlife Branch		
		DATE EFFECTIVE March 29, 2007	REVISION NO. 3



# PROCEDURE MANUAL

VOLUME	SECTION	SUBSECTION	PAGE
4	7	01.05.1	2 of 3
SUBJECT			
Quota			

Ministry of Environment

**“guided hunter”** – means a hunter guided by a licensed guide outfitter, excluding resident clients in possession of a limited entry hunting authorization and resident clients hunting open season species.

**“limited entry hunting authorization” (L.E.H. authorization)** – means limiting entry hunting authorization as defined in the *Wildlife Act*, RSBC 1996 c.488.

**“non-resident”** – means a non resident or non resident alien as defined in the *Wildlife Act*, RSBC 1996, c.488.

**“quota”** – means quota as defined in the *Wildlife Act*, RSBC 1996 c.488.

**“regional section head”** – means a section head responsible for overseeing regional fish and wildlife staff in the Environmental Stewardship Division, Ministry of Environment.

**“regional manager”** – means regional manager as defined in the *Wildlife Act*, RSBC 1996 c.488.

**“resident”** – means resident as defined in the *Wildlife Act*, RSBC 1996 c.488.

## Procedure:

### 1. Calculation of quotas

- 1.1 Allocations of harvest opportunities to guided hunters by means of a quota should be based on the calculation of an annual allowable harvest (AAH), and be consistent with the Ministry of Environment’s policy and procedure concerning harvest allocations.
- 1.2 Quotas should be calculated by the regional section head, in accordance with the allocation share determined by the director.
- 1.3 Quotas recommended by the regional section head should not exceed the guided hunters’ portion of the total allocated harvest for the big game population.
- 1.4 Quotas should be calculated to reflect guided hunters’ share of the harvestable portion of the population within each guide outfitter’s territory, if available.
- 1.5 If a limited entry hunt (L.E.H.) has been instituted;
  - (a) the harvest by any guided resident hunter with a L.E.H. authorization should not be included in the quota;
  - (b) a resident hunter without a L.E.H. authorization may purchase the services of a guide outfitter, and the harvest should be included in that guide outfitter’s quota.
- 1.6 If no L.E.H. has been instituted, the harvest by resident hunters (guided or unguided) should not be included in the quota.

DATE EFFECTIVE	REVISION NO.
March 29, 2007	3



# PROCEDURE MANUAL

VOLUME	SECTION	SUBSECTION	PAGE
4	7	01.05.1	3 of 3
SUBJECT			
Quota			

## Ministry of Environment

---

1.7 The harvest by any guided non-resident is included in the quota.

## 2. Recommendation and approval of quotas

- 2.1 Once calculated, quotas should be recommended by the regional section head to the regional manager.
- 2.2 The regional manager should provide final approval of quotas in a timely manner and in accordance with regulation setting policy and procedure.
- 2.3 The regional manager should enter approved quotas onto the guide outfitter's licence as a condition of the licence.

DATE EFFECTIVE	REVISION NO.
March 29, 2007	3