

## Progress Monitoring Board

### Terms of Reference

May 20, 2008

As approved by the Mountain Caribou Recovery Implementation Inter-agency Directors Team on May 20, 2008.

These Terms of Reference support the implementation of the Mountain Caribou Recovery Implementation Plan announced on October 16, 2007 (<http://www.env.gov.bc.ca/sarco/mc/index.html>). They are intended to provide direction to the Progress Monitoring Board in overseeing and evaluating implementation activities for all components of the Mountain Caribou Recovery Implementation Plan.

#### 1.0 BACKGROUND

In October, 2007, government announced a plan for the recovery of mountain caribou in British Columbia. The goal of the Implementation Plan is:

*To Halt the decline of mountain caribou within seven years for each Planning Unit and recover mountain caribou to 1995 population levels (2500 animals) across the mountain caribou range within 20 years in those Planning Units with greater than 10 animals.*

This recovery goal will be realized through the following six recovery actions:

1. Protect mountain caribou high suitability winter habitat from logging and road building;
2. Manage human recreational activities to ensure critical habitat areas are effectively protected;
3. Manage predator populations where they are preventing the recovery of mountain caribou populations;
4. Manage the primary prey of caribou predators to better reflect historic conditions;
5. Augment caribou numbers to ensure herds achieve critical mass for self-sufficiency and;
6. Support adaptive management and research to increase the probability of successful recovery.

As part of this recovery plan, government committed to establishing a cross-sector Progress Monitoring Board to monitor the effectiveness of recovery actions as per the October 16, 2007 announcement.

#### 2.0 PURPOSE OF THE PROGRESS MONITORING BOARD

*To periodically review and evaluate the progress of implementation activities for all management levers of the Mountain Caribou Recovery Implementation Plan, and to*

## **MOUNTAIN CARIBOU RECOVERY IMPLEMENTATION PLAN**

*provide information and feedback on recovery implementation to government, constituent groups and the public.*

### **3.0 ROLE OF THE PROGRESS MONITORING BOARD (PMB)**

- The PMB will receive periodic updates from the Directors' Team and other implementation teams on activities related to the Mountain Caribou Recovery Implementation Plan;
- The PMB will review progress related to the Mountain Caribou Recovery Implementation Plan to ensure that actions are consistent with, and contributing toward, the defined objectives of the Implementation Plan.
- The PMB will communicate progress on the implementation plan to their respective constituent groups;
- The PMB will periodically evaluate the progress of implementation activities and report to the Directors' Team and government staff;
- The PMB will engage in aligning the resources (people and funds) of board member affiliations with government resources to realize the goal of the implementation plan.

### **4.0 RULES OF PROCEDURE AND TEAM MEMBERSHIP**

#### **4.1 Rules of procedure**

- The PMB shall define its operational rules and procedures. These will include, but are not limited to, rules of procedures for organizing meetings, establishing the extent of members' participation and commitment, replacing non-active members, decision making, defining evaluation criteria, and reporting.

#### **4.2 Team membership**

- The PMB will be composed of an appropriate number of members representing First Nations, stakeholder and public groups participating in mountain caribou recovery, to ensure maximum efficiency and transparency in the monitoring process.
- Representatives were appointed by the Ministry of Agriculture and Lands, in 2008, for a two year term (see Appendix A). Future representatives will be appointed by Ministry of Environment.
- If members need to leave the board within their two year term for any reason, they will be required to find a replacement for the board. This replacement will then need to be approved by the current board.
- Member organizations will be responsible for their own costs; non-affiliated members may be eligible to receive some form of compensation.

#### **4.3 Team Chair**

- The PMB will be chaired by the Ministry of Environment Mountain Caribou Coordinator responsible for the Mountain Caribou Recovery Implementation Plan or delegate.
- The Chair will assign government agency staff as needed to support the board in their deliberations.

## **MOUNTAIN CARIBOU RECOVERY IMPLEMENTATION PLAN**

### **5.0 SCOPE OF ACTIVITIES OF THE PMB**

#### **5.1 Implementation Monitoring**

- The PMB will annually review the progress and quality of implementation activities, marked by deliverables set out in the respective Terms of Reference for each component of the Mountain Caribou Recovery Implementation Plan.

#### **5.2 Recommendations for adaptive management**

- Where appropriate, the PMB will contribute toward adaptive management by reporting on key issues (legislation, fiscal reality, non-fiscal incentives, financing research) and providing options to enhance the ability of government to meet provincial population targets for mountain caribou while supporting other policy commitments as per the Cabinet decision.

#### **5.3 Reporting**

- With assistance from government agency staff, the PMB will define the scope and content of annual reports as well as reports for the general public, as set out in section 6.0.

#### **5.4 Communications**

- The role of the Chair of the PMB will be to coordinate meetings, develop and circulate meeting agendas, coordinate meeting minutes and report out to the Directors' Team on PMB activities. The Chair will be responsible for all correspondence related to the PMB. All media and related public inquiries are to be appropriately managed by the Chair.

### **6.0 DELIVERABLES**

- The PMB will meet three times annually, or, at the discretion of the PMB members, more frequently.
- The PMB will receive updates quarterly, or more frequently as necessary to update on key events or milestones associated with the management actions of the Mountain Caribou Recovery Implementation Plan.
- The PMB will be assisted in developing an annual public report to be submitted to the Directors' Team by December 31<sup>st</sup> of each year, reporting on the state of recovery implementation for all components of the Mountain Caribou Recovery Implementation Plan. The report will include a non-technical section to inform policy-makers and the general public.

# **MOUNTAIN CARIBOU RECOVERY IMPLEMENTATION PLAN**

## **Appendix A: Membership**

- First Nations representatives, (to be determined)
- Archie MacDonald, COFI (alternate to be determined)
- Jim Hackett, ILMA (alternate to be determined)
- Les Austin, BC Snowmobile Federation (alternate Pierre Dion)
- Dave Butler, Heli-Cat Canada (alternate to be determined)
- Candace Batycki, Forest Ethics (alternate Lawrence Redfern)
- John Bergenske, Wildsight (alternate Joe Scott, Conservation Northwest)
- John Dunford –Tolko and small independent forest companies (alternate Dave Conly)
- Barry Smith, Environment Canada (Ex officio member) (alternate to be determined)