



APPLICATION FOR REGISTRATION

As a **Qualified Well Driller** in the Province of British Columbia

As of March 6, 2009, pursuant to Section 3 of the **Ground Water Protection Regulation** a person may apply to the Deputy Comptroller of Water Rights for registration as a **qualified well driller** in the Province of British Columbia. The applicant for registration **must provide proof that the applicant is at least 19 years of age** and has certification with one of the following:

- (i) Copy of a Certificate of Qualification as a Water Well Driller issued by the Province of British Columbia and a letter(s) of reference and a work history (Appendix A & B).
- (ii) Copy of an equivalent certificate issued by another province or territory of Canada a letter(s) of reference and a work history (Appendix A & B).
- (iii) Copy of a certificate as a Ground Water Drilling Technician issued by the Canadian Ground Water Association and a letter(s) of reference and a work history (Appendix A & B).

Applicant's Name: _____

Company Name: _____

Company Address: _____

Company Phone No.: _____ **Company Fax No.:** _____

Email Address: _____

Referee's Name & Phone No.: _____

Additional Referee's Name & Phone No.: _____

Proof of Age (copy of document to be attached, indicate nature of proof, e.g. birth certificate, driver's licence, etc.): _____

Proof of Qualifications:

- (i) Water Well Driller Certificate (Province of BC).
- (ii) Certification issued by another province or territory of Canada.
- (iii) Ground Water Drilling Technician Certificate (CGWA).

Please Note: Any original documentation will be returned to the applicant. The Ministry is not responsible for lost or stolen documents.

Important Information:

1. An applicant shall provide third-party letter(s) of reference (See Appendix A- Letter of Reference from application) collectively attesting to the applicant’s accumulated period of experience. **The letter of reference is to be completed and submitted by the referee independent of the application.**
2. The applicant shall provide a work history (See Appendix B – Work History Form). The work history should include information on: the period of experience, employers, summary or nature of the well drilling (e.g., methods of well construction/types of drilling, types of wells), and province or country if experience was obtained outside of BC.
3. The information required by this form and the documents you and your referee(s) provide will be used to consider your application for registration and for other purposes related to the administration of the *Water Act* and the *Ground Water Protection Regulation*. This information will be available for examination by any member of the public. If you have any questions about the collection or use of this information, contact the Deputy Comptroller of Water Rights.
4. **Upon acceptance and approval of this application** by the Deputy Comptroller of Water Rights, the applicant will be registered as a *Qualified Well Driller* in BC and will receive an identification card. There is **no charge** for this application or for inclusion in the *Register of Qualified Well Drillers*.
5. The Deputy Comptroller of Water Rights **may remove from the register** of *Qualified Well Drillers* any person who:
 - Fails to meet all of the necessary requirements for registration,
 - Fails to maintain a requirement for registration (applies on or after November 1, 2010),
 - Is not longer actively working in Canada as a qualified well driller, or
 - Is deceased.
6. A person listed as a *Qualified Well Driller* in the register **must advise** the Deputy Comptroller of Water Rights in writing **within 60 days of any changes** to the information on the register or if they are no longer actively working in Canada as a qualified well driller.

I have read the above:

Signed: _____ Date (mm/dd/yy): _____

Complete application for registration as a *Qualified Well Driller*, together with supporting evidence or documentation, **should be forwarded by mail to:**

Deputy Comptroller of Water Rights
Watershed & Aquifer Science Section
Ministry of Environment
PO Box 9362 STN PROV GOVT
Victoria BC V8W 9M2

Or, **may be dropped off in person**, at:

Deputy Comptroller of Water Rights
Watershed & Aquifer Science Section
Ministry of Environment
4 – 395 Waterfront Crescent
Victoria BC V8T 5K7

Before submitting, have you:

- Signed & Dated the application & work history?
- Provided referee (s) name and phone number?
- Provided Proof of Qualification?
- Provided copy of certificate of qualification?
- Provided copy of proof of age?
- Provided a work history?

Internal Use Only

Date received: _____ Approved/Not Approved (if not approved state reasons):

Signed _____ Date (mm/dd/yy): _____
Deputy Comptroller of Water Rights



Appendix A Letter of Reference Form for Application for Registration as a Qualified Well Driller

To be completed by referee and submitted independently. Use a separate Appendix A for each additional referee.

Letter of Reference for: _____ (Name of applicant)

A. Referee contact information

Name of referee:	
Address:	
Phone number:	Fax number:
e-mail:	

B. Your knowledge of the applicant

- I have known the applicant as an active well driller for: _____ years
- Professional relationship to the applicant (check below):
 Company owner/supervisor Hydrogeological consultant Well driller
 Well pump installer Other (specify): _____
- In your opinion, has the applicant demonstrated professional workmanship in drilling wells? Please explain in the space below.
 Yes No

C. Your assessment of the applicant's experience

Please describe below, the applicant's experience in drilling wells for the period you have known the applicant in a professional capacity. If you require more space, please attach additional page.

Referee signature: _____

Date (mm/dd/yy): _____

Completed letter of reference form for application for registration as a qualified well driller,

Should be forwarded by mail to:

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Ministry of Environment
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Victoria BC V8W 9M2

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Appendix B

Work History form for application for registration as a qualified well driller

To be completed by the applicant and submitted with the application. If you require additional space, please append additional page(s) as part of the Work History. Please type or print legibly.

Please document your individual experience drilling wells, not that of the company, using the table below.

Documented experience

Period of experience (e.g., 2000-2004)	Name of company, including company contact and phone number ¹	Type of drilling rigs operated (e.g., air rotary, cable tool)	Type of wells constructed (e.g., water supply, monitoring, geotechnical; range of size and depth of wells)	Number of wells drilled / year (average)

¹ Company phone number not required if company no longer exist.

Affidavit

I, the applicant, certify that the information in the Work History is a true record of my work experience in well drilling.

Applicant name: _____ **Applicant signature:** _____ **Date (mm/dd/yy):** _____